

# Oklahoma City Community College HIGH SCHOOL CONCURRENT ENROLLMENT APPROVAL FORM

# This area must be completed and signed by high school officials.

Name:			SSN:				
Current H	ligh School:						
Semester:      Fall     Spring     Summer		We certify this student is a:  Junior, who meets the below admission requirements  Senior, who meets the below admission requirements		enrolled in classes for semester.			
We have examined the academic records of this student and certify that he/she is eligible to satisfy high school graduation requirements (including curricular requirements for college admission) no later than spring of the senior year.							
Signature	of Principal	Date	Signature of Co	unselor	Date		
Concurrent	of the senior yeg criteria:  Accredite Minimum 19 OR 3.0 unw	ents who are admitted must sate ar, meet course placement receed the second sec	uirements (see cour Home Sch Min ANI	ool/Unaccree imum 19 ACT 17 years of	dited High School: composite age or older		
Juniors:	Minimum 21 ACT composite  OR 3.5 unweighted high school GPA			Minimum 21 ACT composite  AND 16 years of age or older			
	**Admissio	n to OCCC does not guarante	ee eligibility for cou	ırse placeme	ent. **		
This area is the responsibility of the student and must be signed, initialed, and dated by the concurrent enrollment applicant and a parent/legal guardian.							
☐ Ap ☐ Co ☐ Off	plication for adr	nent Approval Form I transcript	rollment:				

# COURSE PLACEMENT

To help insure that the student possesses the skills necessary to be successful in college, he/she must have a minimum 19 ACT score in English, Math, or Science in order to enroll in the corresponding subject area. In order to enroll in any other collegiate course, the student must score a minimum ACT score of 19 in Reading. Additionally, placement requirements for general education courses must be met.

#### **COURSE LOAD**

A high school student may enroll in a combined number of high school and college courses per semester not to exceed a full time college workload of 19 semester credit hours. For purposes of calculating workload, one-half high school unit shall be equivalent to three semester credit hours of college work.

# **CONTINUED ENROLLMENT**

To continue concurrent enrollment in following semesters, high school students concurrently enrolled in college courses must maintain a college cumulative GPA of 2.0 or above on a 4.0 scale.

#### **DEVELOPMENTAL COURSES**

Concurrently admitted high school students will not be allowed to audit courses or enroll in developmental courses designed to remove high school deficiencies.

# **UPON HIGH SCHOOL COMPLETION**

Prior to enrollment as regular students (no longer high school concurrent), official transcripts reflecting the date of high school graduation must be submitted to the Office of Records and Graduation Services. Transcripts must reflect official graduation date. Students who do not submit final, official high school transcripts will not be allowed to continue their OCCC enrollment or receive official OCCC transcripts.

Parent Initial	Student Initial				
		I understand that course placement is based on ACT scores.			
		I understand that in order to continue enrollment as a high school concurrent student, a minimum 2.0 college GPA must be maintained.			
		I understand that a final, official high school transcript must be submitted in order to enroll as a regular student at OCCC and to receive official OCCC transcripts.			
		<b>SENIORS ONLY:</b> I understand that only 6 hours of tuition can be waived per semester, even if I attend another college during the same semester I am attending OCCC. Furthermore, I understand that a waiver can only be granted at one institution of attendance; therefore, I may be billed for the full amount of tuition and fees.			
I have read and understand the provisions set forth by my high school and OCCC for my concurrent enrollment. I give permission for OCCC to release my test scores, grades, attendance information and OCCC transcripts to my high school for the duration of my OCCC concurrent enrollment.					
Signature of Stude	ent	Date			
I have read and understand the provisions set forth by the high school and OCCC for my son's/daughter's concurrent enrollment.					
Signature of Parer	nt/Legal Guardian	Date			
For Office Use Only					
Approved By		Date			
Semester		Hours			